



AMERICAN UNITED SCHOOL  
KUWAIT

*AUS...A Better Choice*

# School Advisory Board (SAB)

## 2017-2018

## End of Year Report

## American United School



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The members of the 2017-18 Student Advisory Board (SAB) respectfully submit this annual report.

#### **SCHOOL ADVISORY BOARD MEMBERS**

##### ➤ VOTING MEMBERS:

- SAB Chair Person:
  - *Mrs. Megan Sofge*
- The President of PTSO :
  - *Ms. Lama Albabtain*
- Corporate Stakeholders Representative:
  - *Ms. Denise Mendieta*
- The American Embassy Representative:
  - *Mrs. Molly Jung*
- The Presidents of the Middle School Student Council & the High School Student Council:
  - *Mr. Abulla Al-Kazemi*
  - *Miss Zeina Al-Fulaij*
- Parents from Elementary, Middle School and High School
  - *Dr. Suja Aboukhamseen*
  - *Ms. Amani Abulhasan*
  - *Sheikha Mariam Mubarak AlSabah*
  - *Dr. Nawaf Jandoul AlDousari*
  - *Ms. Usha Narayanan*
- Secretary
  - *Mr. Daniel Leritz*
- ES Teacher Representative
  - *Ms. Ansley Thurber-Elbakry*
- MS & Teacher Representative
  - *Ms. Leland DuNomes*
  - *Mr. Daniel Leritz*

##### ➤ NON-VOTING MEMBERS:

- AUS Director:
  - *Dr. Jennifer J. Beckwith, Ph.D.*
- Associate Directors
  - *Mrs. Mona Fairley-Nelson*
  - *Michael Winger*
- ES Principal
  - *Ms. Taryn Pereira*



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- MS Principal
  - *Ms. Brenda Clements*
- HS Principal
  - *Mr. Craig Ross*

### **SCHOOL ADVISORY BOARD OBJECTIVE**

The objective of the School Advisory Board (SAB) is to uphold the school vision and mission for the present and the future, work cooperatively and effectively with the AUS administration for the improvement of the school.

### **SCHOOL ADVISORY BOARD MEETINGS**

- October 30<sup>th</sup>, 2017
- January 16<sup>th</sup>, 2018
- March 20<sup>th</sup>, 2018
- May 15<sup>th</sup>, 2018
- SAB Meetings were held at AUS Grey Room 7
- SAB Meeting Agenda & Minutes are located:
  - <https://docs.google.com/documents/d/>

### **SCHOOL ADVISORY ACTIVITIES FOR 2017-2018**

- Each meeting the Elementary School, Middle School, High School, PTO, Student Council, Director & Associate Directors provided reports on various school events, important dates, and accreditation updates to ensure understanding and communication to all members of the board.
- Reviewed guidelines for the operation of the School Advisory Board.
- Improved documentation of attendance and utilized sign-in sheets for each Student Advisory Board meeting.
- Improved usage of Google Drive for the SAB as well as confirm all members have the appropriate level of access to all documents to improve effectiveness.
- Discussed and provided feedback on Endicott Survey Results.
- Reviewed and aligned on the MAP results of the school for 2017-2018 school year.
- Participated in Accreditation team visit.
- Provided support to committees and staff to ensure successful accreditation.

### **SCHOOL ADVISORY IMPROVEMENT OPPORTUNITIES FOR 2018-2019**

- Fill vacant School Advisory Board positions



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- Review and ensure alignment of Accreditation report and any findings/recommendations provided.
- Re-establish Committees to focus on continuous improvement.
- Review and upgrade AUS Strategic plan as needed based on feedback from Accreditation report.
- Continue to further define and support Global Citizen/Global Student initiatives

## **APPENDIX I**

### **SAMPLE AGENDA**



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## **AUS Advisory Board Meeting Agenda**

*16/01/2018*

*11:30 am*

*Professional Development Room Grey 7*

*2<sup>nd</sup> Floor*

### **Members:**

#### **Officers:**

**Mrs. Megan Sofge**

**Vacant**

**Chairperson**

**Vice Chair (Schlumberger Representative)**



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**Vacant**

**Public Relations Liaison**

**Vacant**

**Secretary**

**Voting Members:**

**Sheikha Mariam Mubarak AlSabah**

**Elementary Parent**

**Dr. Suja Aboukhamseen**

**Elementary Parent**

**Mrs. Amani Abulhasan**

**Middle School Parent**

**Dr. Nawaf Jandoul AlDousari**

**Middle School Parent**

**Vacant**

**High School Parent**

**Miss Zeina Al-Fulaij**

**HS Student/ Student Council President**

**Mr. Abdulla Al-Kazemi**

**HS Student/ Student Council Vice President**

**Mrs. Lama Albabtain**

**PTSO Representative**

**Mrs. Molly Jung**

**U.S. Embassy Representative**

**Ms. Ansley Thurber-Elbakry**

**Elementary School Teacher Representative**

**Mr. Leland DuNomes**

**Middle School Teacher Representative**

**Mr. Daniel Leritz**

**High School Teacher Representative**

**Committee Chairs**

**Vacant**

**Non-Voting Members:**

**Jennifer J. Beckwith, Ph.D.**

**Founding Director**

**Mrs. Mona Fairley-Nelson**

**Associate Director for Teaching and Learning**

**Michael Wininger**

**Assoc. Director for Educational Tech. and Accountability**

**Dr. Craig Ross**

**High School Principal**

**Ms. Brenda Clements**

**Middle School Principal**

**Ms. Taryn Peirera**

**Elementary Principal**

**Agenda:**

- 1.) **Vote on October's Meeting Minutes**
- 2.) **Director and Associate Director's Reports**
  - a. **Accreditation Recommendations/Timeline**
  - b. **Climate Survey Results**
- 3.) **ES/MS/HS Reports**
- 4.) **Student Council Representative Report**
- 5.) **PTSO Report**
- 6.) **Committee Reports**



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7.) Voting on Vacant Board Positions

8.) Discuss Next Steps:

- a. Strategic Plan Review
- b. Follow-Up on Endicott Survey Report Out

9.) Next Meeting:

10.) Things to Consider:

**Important Dates to Remember:**

January 7	Instruction Resumes
January 8 & 9	Girl's Basketball Tryouts @ 3:00 pm
January 10	Picture Day--Makeups
January 10	SOTM-December-- <b>Cancelled (Rescheduled for next month)</b>
January 24	Merit Celebration Q2
January 25	Quarter 2 Ends-44 days
January 28	Quarter 3 begins
January 29	Quarter 2 Grades Due for teachers to submit @12 midnight
January 30 & 31	Science Fair
January 31	Quarter 2 Grades posted on Portal

***Official end time:***