

AUS PTSO

Minutes of the Meeting

Date: 2nd June 2015

Time: 1.30 p.m.

Meeting Called BY:	PTSO
Meeting Type:	Review/Planning
Meeting Facilitator's Name	Michael Seefried
Names of Attendees	<ol style="list-style-type: none"> 1. Michael Seefried, AUS 2. Amani Abulhasan, PTSO 3. Kimberley Seefried, AUS 4. Usha Narayan, PTSO 5. Courtney Turner, PTSO 6. Yasmin Al Sabah, PTSO 7. Pia Dey Verma, PTSO 8. Denaya Winingar, PTSO 9. Michael Seefried, AUS 10. Mona Algabad, PTSO 11. Rayan Alateeqi, Student Council Member 12. Reem Al Rubaie, PTSO 13. Eman Aljassam, PTSO 14. Lamya Alsarraf, New AUS Parent 15. Kimberly Cunningham, AUS

I. Discussion Topic: Review of Minutes of Meeting dated 19th April 2015

Discussion Summary	The Minutes of Meeting held on 10 th May 2015 were reviewed.
Conclusions	A vote was taken on the Minutes of the Meeting and was met by a 100% in agreement with a few corrections to be made.

II. Discussion Topic: Elections for PTSO 2015-16

Discussion Summary	As the Academic year 2015-16 is almost at the end, the PTSO elections for 2015-16 was discussed.
Conclusions	The PTSO Advisory Board came to the conclusion that the election process will be decided in September 2015.

III. Discussion Point: International Day

Discussion Summary	International Day was celebrated on 21 st May 2015 in the school. Parents came forward to help with decorations, food, artefacts etc. Suggestions were made for the possible improvement of the International Day celebrations next year.
Conclusions	Some Suggestions: <ol style="list-style-type: none">1. The Middle School and Elementary School may work together in order to avoid overlapping of countries being researched.2. A Two-day celebration can be done – one for only the students and one for the parents,3. The Gym/Multipurpose rooms can be used for the International Day so that the Parents can come and help decorate during school hours without disturbing the students.

IV. Discussion Point: New Teachers and Principal for Academic Session 2015-16

Discussion Summary	Ms Cunningham shared the news about the new Elementary School Principal who will be replacing her in the next Academic Session. The fact that a lot of teachers were leaving the school was also discussed and a suggestion of taking an exit interview from both teachers and students who are leaving the school was put forward.
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V. Discussion Point: PTSO Booths

Discussion Summary	It was decided to set up PTSO info booths on the following dates: <ol style="list-style-type: none">1. 31st August 2015: Meet and Greet the Teachers2. 15th September 2015: Elementary School Open House3. 16th September 2015: Middle School Open House
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VI. Discussion Point: PTSO Event in the next Academic Year

Discussion Summary	A need is felt to have an event managed exclusively by the PTSO in order to encourage more participation by the parents. The suggestion of organizing a "Haunted House" for the children during the Fallween festival was put forward.
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VII. Discussion Point: Suggestions from the Student Council

Discussion Summary	Rayan, the Elementary School Student Council member, put forth some concerns and suggestions made by the students. <ol style="list-style-type: none">1. Holding a 5th Grade Graduation Ceremony.2. Students would like more Study/Field Trips
Conclusions	<ol style="list-style-type: none">1. The suggestion of a "Moving On" ceremony was made.2. The suggestion of more field trips will be taken up by the school.

VIII. Discussion Point: PTSO Information on school website

Discussion Summary	It was decided to update more information about the PTSO on the school website regarding by-laws and the names of PTSO Advisory Board members.
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The next PTSO meeting is scheduled for 8th September 2015 at 1.30 p.m.

(prepared by Pia Dey Verma)