

Ms. Saroya Pendleton-Brown
Ms. Mona Fairley

High School Assistant Principal/Testing Coordinator
Curriculum Specialist



AMERICAN UNITED SCHOOL
KUWAIT

AUS Advisory Board Meeting Agenda

20/4/2016

3:31 p.m.

Professional Development Room

2nd Floor, Grey 7

Members:

Officers:

Mrs. Courtney Turner

Chairperson

Mr. Ashish Verma

Vice Chair

Mrs. Amani Abulhasan

Public Relations Liaison

Ms. Jessica Berry

Secretary

Voting Members:

Sheikha Mariam Mubarak
AlSabah

Dr. Nawaf Jandoul AlDousari

Miss. Janna Zeid

Miss. Dalal Al-Sabah

Ms. Ty Lougher

Spokespersons:

Megan Sofge

Zsofia Victor Al-Mulla

Nicole Clark

Kevin Govender

Non-Voting Members:

Jennifer J. Beckwith, Ph.D.

Founding Director

Ms. Kimberly Tomlinson

Elementary School Principal

Mr. Michael Seefried

Middle School Principal

Ms. Taryn R. Pereira

Assistant Principal- Elementary

Mr. Michael J. Winger

Assistant Principal- Middle School

Agenda Items

1. Meeting Minutes & Adoption of the Previous Minutes

- a. Minutes were accepted

2. Principal's Report/PTSO/Spokespersons- 1 page written report (5 minutes)

- Elementary Update
 - Consultants will be arriving next week to discuss
 - Parent conferences: attendance at 83% on average
 - Coffee Break: Shows a strong understanding of new report card. Final report cards will reflect grades from all four quarters.
 - Earth Week (April 17-21)
 - Arts Night: Arts in the Park (Wednesday, April 27th)
- Middle School
 - Earth Week organized by PTSO (April 17-21)
 - Basketball: First year to compete. Girls' team won the Championship. The boys had an undefeated season until the Championship game.
- PTSO
 - Supported National Day Celebrations
 - Supported Middle School Field Day
 - Organized Earth Week
 - Supporting Arts Night: trying to create a central park feeling in the courtyard
 - Organizing Teacher Appreciation Week Luncheon
 - Trying to recruit parents to volunteer help or materials for International Day

3. Review/Adoption of Strategic Plan

4. Review Accreditation Visit Outcomes and Steering Committee Training Timeline for AUS Accreditation Visit

- Very positive feedback
- There will be a person on the Accreditation team that is a specialist in Arabic and Technology based on our curriculum.

5. Review Endicott College CIS/MSA School Surveys Review

- We must use the surveys from Endicott College as recommended by CIS/MSA.
- We need to create a definition of experiencing internationalism and inter-culturalism and how it looks in our school.
- We need to decide how our school will use the local language and culture in order to enrich every child's education.
- We should have parents take the survey as soon as possible in order to get some baseline data. We should decide if the surveys will be taken during open house parent conferences for the coming year.

- The committees will look how many questions, which questions will be asked, and when we will conduct the survey.
- September will start our first meetings and surveys with parents.
- October: Steering committee will meet and other committees will meet.
- September to April: Subcommittees (Address the areas that our school is evaluated by) will meet to discuss teaching and learning w
- December: All other subcommittees will not meet to evaluate what is being done and what needs to be done.
- April-June: Draft our final report, and review it the following year.
- October 2017: Final report is sent to CIS/MSA
- November 2017: CIS/MSA Team Visit
- June 2018: Certification is issued
- ? How many parents need to take the survey? *65-70% is acceptable but Dr. Beckwith expects 80%.*
- Dr. Beckwith will send the committees the survey engines. The Committees will then meet and make suggestions on with engine they believe is best.

6. Nominations for Chairperson

- Review Chairperson Position at May meeting
- Talk to others to see who may be interested in joining the SAB

➤ **Next SAB Meeting: May 18, 2016 at 11:30 a.m.**

➤ **Dates to Remember:**

Thursday, April 28	Teacher In-Service Day (No School)
Wednesday, April 27	Arts Night
Thursday, May 5	Prophet Ascension Holiday (No School)
May 17	Steering Committee Meeting at 3:30:30
Thursday, May 19	International Day Activities

**End Meeting:
4:30 pm**



